

Section one: Candidate to complete

Full name of candidate :			
Address:			
Home phone:		Mobile phone:	
ApiNZ Membership Number:			
Email:			

I am standing as a candidate to represent the following Apiculture NZ membership sector on the Apiculture NZ board:

<input type="radio"/> Commercial sector	<input type="radio"/> Non-commercial sector
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You may only stand for the sector in which you are a fully paid-up member of Apiculture NZ. Your nominator must also be a member of the same sector.

I wish my name to be shown on the voting paper as *(Surname first, ie BLOGGS Joe - commonly known name or abbreviated name)*:

Candidate's signature:		Date:	
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Please attach a brief CV (no more than two pages – your CV as supplied will be made available to members via the Apiculture NZ website) and complete sections 4, 5 and 6 of this document.

Section two: Nominator to complete

Full name of nominator :			
Name of company/business if not an individual member:			
Address:			
Home phone:		Mobile phone:	
ApiNZ Membership Number:			
Email:			
Nominator's signature:		Date:	

Email all nomination documents to memberships@apinz.org.nz by 12 noon, Friday, May 13, 2022. Late nominations will not be accepted. Please contact Apiculture NZ 04 471 6254 if you have trouble with emailing the completed nomination papers.

Section three: Nomination declaration for election of Apiculture NZ Board of Directors

Full name of **nominator**:

In my view this candidate has the skills and attributes to fulfil the requirements of this position.

The nominating member should consider that the candidate:

- Has the ability to be able to complete all tasks expected of a Director
- Has an adequate amount of available time to complete the expected tasks
- Knows and understands the Apiculture NZ structures and how the Director's role relates to that of the Board
- Is able to identify and manage conflicts of interest
- Demonstrates that they will act in good faith and display reasonable care, diligence and skill
- Has skill and experience in all of the required areas
- **NOMINATOR MUST BE INDEPENDENT OF THE NOMINEE (Cannot work for the same company)**

Nominator's signature:		Date:	
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Section four: Candidate statement of attestation of fitness to stand for election to the Apiculture NZ Board of Directors

I (full name):

as candidate for the office of Director attest that I am not:

- under the age of 18 years old;
- an un-discharged bankrupt;
- a person who is disqualified from being a Director of a company registered under the Companies Act 1955 or the Companies Act 1993;
- a person who is subject to a property order made under section 30 or section 31 of the Protection of Personal and Property Rights Act 1988; and

I also declare that I am not subject to any other investigation or aware of any matter relating to me which may bring Apiculture NZ or the office of Director into disrepute.

Signatures required:			
Candidate's signature:		Date:	
Witness signature:		Date:	

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Section five: Statement of relevant experience / skills

Each candidate must provide information relating to their experience / skills relevant to the position of an Apiculture NZ Board member.

- The information should be structured with the headings shown in the table below.
- The candidate is to outline the level of experience and knowledge in each of the areas.
- The information must be provided electronically in a Word document.
- This information will appear on the Apiculture NZ website for voters to review.

Please note that if a candidate does not have any experience in some areas, this does not mean the candidate is not fit for the role. Voters will use the information below, alongside other information provided, to guide their decision in electing their preferred candidate.

CRITERIA HEADINGS:
Understanding of apiculture and the wider sector, including packing, processing, exporting, manufacturing health and food products, etc.:
Business and commercial acumen:
Governance:
Financial and legal compliance:
Educational qualifications:
Professional memberships, awards or recognition:

Section six: Apiculture NZ Board Election Candidate Profile Statement

The candidate must provide a candidate profile statement and photo with their nomination paper. These are collated by Apiculture NZ and will be sent to Apiculture NZ members to review when voting for their candidates.

This profile statement:

- **Must be set out in the following format:**

Section heading:	Word limit:
Name	None
Professional Qualifications	None
Sector	Sector
Candidate Statement	Maximum 150 words. Outlining skill, experience and suitability for the position
Previous relevant experience	Maximum 50 words
Declaration of Interests	None

- **Must** adhere to the maximum word counts where stated. They will be strictly enforced.
- **Must** be in a Word document, that has been spell checked and word counted, in plain black and white text, but special formatting (bold, italics, quote marks) is permitted, however underlining is not permitted. Candidates may include an email address or website address, but these will each be counted as one word as part of the word limit.
- **Must** be confined to information concerning the candidate, and the candidate's policies and intentions if elected to Apiculture NZ (i.e. must not refer to any other candidate).
- **Must** include a recent photograph of the candidate only, i.e. a head and shoulders shot. Photos must be in an electronic format (scanned as a jpeg at a minimum of 300 dpi and emailed to memberships@apinz.org.nz).
- **Must** be emailed to memberships@apinz.org.nz.

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